

CURRENT ANNUAL FEE STRUCTURE, DEPOSIT SCHEDULE & DEPOSIT PROCEDURE

(A) Current Fee Structure

Sr.	Category	Tuition Fee	Boarding Charges	Development Fee	Computer Fee	Sundry Charges	Total
1	Wards of Railway Employees (in service, retired or on deputation other than Oak Grove School Staff)	12000	24000	10000	4000	20000	70000
2	Wards of Non Railway Parents	60000	86000	10000	4000	20000	180000
3	Wards of Oak Grove School Staff						
a.	Boarders	4000	8000	2000	2000	4000	20000
b.	Day Scholars	4000	N.A.	2000	2000	4000	12000

Notes:

1. The above fee structure is provisional and is liable to be revised at any time without notice
2. At the time of fresh admission, an additional Development Fee of ₹ 2,000/- is to be paid in addition to that indicated in the table above.
3. Wards of NRIs who are given preference in admission will have to pay additional Development Fee of equal to 1000 US Dollars at time of admission and equal to 500 US Dollars in subsequent years. The annual fee is at par with Non-Railway students.
4. Wards of Old Oak Grovians who are not in railway services will have to pay fee at par with Non-Railway students.
5. Also, amount of ₹ 2,000/- by Railway wards and 5,000/- by Non-Railway wards is to be deposited as Caution Money at the time of fresh admission. The refund of this Caution Money can be claimed within one year of withdrawal from school. Please note that the claims made thereafter will not be entertained in any case.

(B) Schedule For Remittance of School Fee

- a.) **Wards of Railway Employees:** The school fee is to be remitted in two equal installments. The 1st installment is to be paid latest by 30th April and the 2nd latest by 30th September every year. However, in case of fresh admission, the 1st installment of fee along-with the additional development fee and caution money will have to be deposited within 15 days of issue of joining letter or at the time of actual joining of the students whichever is earlier.
- b.) **Wards of Non-Railway Parents:** The school fee is to be remitted in three equal installments. The 1st installment is to be paid latest by 30th April, 2nd latest by 31st August and the 3rd latest by 30th November every year. However, in case of fresh admission, the 1st installment of fee along-with the additional development fee and caution money will have to be deposited within 15 days of issue of joining letter or at the time of actual joining of the students whichever is earlier.
- c.) **Wards of Oak Grove School Staff:** The school fee will be deducted from the monthly salary in 12 equal installments if they opt so otherwise the fee will have to be paid in two equal installments as per the schedule applicable to other wards of railway employees. However, in case of fresh admissions, the additional development fee and caution money will have to be deposited within 15 days of issue of joining letter or at the time of actual joining of the students whichever is earlier.

(C) PROCEDURE FOR DEPOSIT OF SCHOOL FEE:

The school fee is to be deposited 'ONLINE' only through the SBI online payment portal 'SBCollect'. Parents may deposit the fee online by taking following steps:

1. Click on the link 'Pay Fee Online (SBCollect)' under the Menu Bar 'School Fee' at the top provided on the home page of school's website ***www.oakgrove-jharipani.in***
2. You will be redirected to home page of State Bank of India's website whereby a window will open showing the payment terms of SBI. Please accept the payment terms by ✓ the dialogue box and click Proceed button.
3. Select Payment Category out of the available options in the next window as:
 - a.) *If you are applying for new admission: "Application Fee (New Admission)"*
 - b.) *If you are depositing any of the installments of annual fee: "Regular Fee"*
4. This will open the payment window. You need to fill up the required details therein and then submit.
5. You will be prompted to confirm the details provided by you in the next window. If all the details are correct, press Confirm and proceed for payment.
6. Select the payment mode of your choice out of the modes available in the next window and make payment.
7. Carefully note down the SBCollect Reference Number generated after the payment for any future references.
8. In case any of any query/difficulty encountered regarding deposit of fee online, please call the school office at 0135-2630200 or email your query at *principalogs@yahoo.in*
